



Alretaj International School
German Division
(RSK)

IBDP

Admission Policy

The IBDP admission policy is part of admission policy of RSK

IBDP admission

The purpose of our admission policy is to help you through the admission process effectively and to help you place your child in the appropriate class at Rahn Schulen Kairo. The more relevant information we have, the more effectively we will be able to achieve this.

Applicants are admitted based on the student's ability to succeed socially and academically in our dynamic learning environment. Students must also demonstrate a good work ethic, a history of school appropriate behavior, and a desire to learn. Students should be committed to our program and prove that they are hardworking, focused learners. Teachers and the community will provide the support necessary for students to become confident, independent individuals. Additionally, we expect parents to support and be involved in their children's education. It is the student, however, who is responsible for putting forth the effort to meet the school's academic expectations, but we also expect parents to support their student's progress.

Admission policy and arrangements for admission to IBDP in Rahn Schulen Kairo:

The Diploma programme (DP) at RSK is designed for students who aim to obtain a diploma that permits access to higher education.

Admission Prerequisites

- Applications for admission are accepted throughout the year.
- No official decision on an application is given until all the relevant documents have been received (Appendix 1).
- Admission to the IBDP is for students not older than 19 years and after finishing and passing 10th grade.
- The applicant must be in 10th grade at the time of application.
- A valid transfer recommendation certificate of grade 10 is required with at least grade 3.5 (German grading system: 1 highest grade and 6 lowest grade) in all HL DP subjects and grade 4 (German grading system) in all SL DP subjects.

- Our students at the end of grade 10 and new applicants from other schools will sit placement tests in all DP relevant subjects and will be accepted if they achieve at least grade 3.5 in all HL relevant DP subjects and grade 4 in all SL relevant DP subjects.
- The placement tests will be prepared by our IB team teachers according to the IB standards and will be held under the circumstances and guidelines of the IBDP.
- The students are expected to have an adequate proficiency in German and English.
- Students of Egyptian Nationality or those who would like to study at Egyptian Universities will need to provide the necessary transfer prerequisites (Exam) in Arabic, Religion or a letter of exemption issues by Ministry of Education.
- Entering the diploma programme during the school year is not recommended.

Admission Procedure:

1. Online Application (Deadline : 31st of May for the following school year) through our website:
<http://www.rahn-schulen-kairo.org/kairo-anmeldung-onlineanmeldung1.html>
2. Regular admission documents to be presented as written in RSK admission policy.
3. The IB coordinator will held a consultancy meeting with each student/new applicant and parents /legal guardians.
4. Signing the application and school handbook (Policies, Rules and Regulation, School Contract and the Database Form) by the legal guardian(s) and the student.
5. A school board meeting with the IB coordinator and relevant teachers to discuss and evaluate the documents.
6. Information about the final decision will be given by the IB coordinator.

IBDP course selection

- IB Diploma students choose 6 subjects, 3 at higher level and 3 at standard level, to study alongside Theory of Knowledge, the Extended Essay and the Creativity, Action and Service Program.
- All students work with the DP Coordinator, school counselor and teacher recommendations on their course selections.

RSK IBDP Admission Policy

Student Name

Date

Student's signature

Parent / Legal Guardian's Name

Date

Parent / Legal Guardian's Signature

Appendix 1

- 1. Completed registration form**
- 2. Emergency contacts of father and mother**
- 3. School contract**
- 4. Birth certificate**
- 5. 12 Personal photos of the student**
- 6. Copy of the parents' ids**
- 7. Copy of the students' passport (if available)**
- 8. Copy of the parents' passports (if available)**
- 9. Officially certified (original seal) documents about the school change**
- 10. The last school certificate from the past scholastic year (year 2 – 11)**
- 11. Ministry confirmation about transfer to the next higher class**
- 12. In case of custody: official certificate about the custody**
- 13. Vaccination certificate**
- 14. Any relevant/necessary medical reports**
- 15. For new comers from abroad, there will be a separate meeting and list depending on the country of origin**